



THINGS YOU SHOULD KNOW ABOUT SUNSET PARADISE VILLAS...

PLEASE READ *The following important information. It is proved to assist you in having a safe and relaxing vacation. Last updated 12/6/2016*

We offer a completely furnished private home with all the fine amenities that you want! Think of *this home as your home, "Mi casa es su casa"*, and experience the casual lifestyle of living on the beach. Our goal is to have you relax, unwind and get comfortable while enjoying the peace of the ocean and the beauty of the Puerto Rican culture around you. We provide you with a different, more private experience than what you would have by renting a room at a large hotel or resort complex. Instead of being with hundreds of other "tourists", we are located in a typical Puerto Rican neighborhood.

Very Important - Please keep in mind things are slower paced in Puerto Rico and everything does not always work as you may be accustomed to. There is a *manana* attitude (put it off until tomorrow), so try to relax and take things as they come.

Owner's Personal Suggestion - You have rented a beach home... ENJOY...the BEACH and OCEAN. Enjoy walks down the beach and have fun exploring. Take full advantage of the pool or enjoy relaxing next to the ocean on the beautiful sandy beach. This is your special time to relax, play, read a book or nap. Get rejuvenated in body and soul.

A/C - During the summer it can get hot, so we have A/C available for your comfort and *reasonable* use of electricity is included with our rates. Electricity is VERY expensive in Puerto Rico and our A/C (electric) bill has been over \$3000 per month (\$100 per day)! Because of past abuse, we have installed monitors that allow us to remotely monitor the A/C settings. "Think Green" and try to minimize the A/C requirements. Please keep the AC off when it is not needed or if you are gone for the day. We suggest you open the windows during the night and close them when the heat of the day comes. Please DO turn on the ceiling fans; doing this you will find that the A/C is not needed, or not needed as much. Recommended setting is 78 (26 Celsius) or higher. For those that use the A/C reasonably there are not any surcharges. There is a modest \$10 daily surcharge for any settings at or below 74 (24 Celsius). We consider any setting at or below 70 (21 Celsius) to be "unreasonable use of utilities" and to be in violation of the rental agreement. See *Utilities and Violation* sections for more details. Please be aware of the thermostat settings! Part of your deposit will be charged and not returned. If you have any questions, please contact us. *Please note: setting the temperature lower DOES NOT get the house cooler quicker!*

BBQ - We provide a BBQ for your use and convenience, please help keep it clean. It is a gas BBQ so please be sure to turn off the gas after you use the grill. Because of the beach and saltwater, the automatic igniters go out very quickly, so you need to light the grill manually. There should be a lighter inside the kitchen, somewhere. No Charcoal Please - it will destroy the grill! PLEASE keep the cover on the grill at all times when not in use, as the natural elements of the salt and ocean are

especially corrosive.

Bugs - They like warm tropical climates. To minimize bugs (ants etc) keep dishes clean, wipe up crumbs and spills off the countertops, place open bags of food in the refrigerator for storage, and frequently take the garbage outside to the trash can, which is in front of the house. In case you do see bugs or very small ants, we keep bug spray under the kitchen sink. If it gets low, let us know. The best way to control them is to keep the kitchen area clean. Mosquitoes are very common in tropical places and you may want to use insect repellent, particularly if it has just rained or the sun is about to set. Wipe up standing water to keep mosquitoes from being attracted to the area. Most types of flying bugs are attracted to light, so at night you may want to close the doors, or turn off the lights, so they do not go inside. If you see any small lizards don't be alarmed. They are harmless and are very helpful by eating a lot of the insects.

Cautions: 1) Since we are always doing improvements, there *may* be some minor construction going on and there *may* be construction materials on site, so use caution when walking around outside. 2) Tile floors inside and out can be very slick when wet. Be very careful walking on the wet tile. A first aid kit is provided and can be found under the kitchen sink or in a bathroom. 3) Coconut trees are plentiful on many tropical islands. Please be careful if standing or sitting under a coconut tree, you never know when a coconut may fall. If it hits you on the head it will hurt! 4) The kitchen countertops are made of very expensive real granite stone. Please do not use anything abrasive to clean them or any harsh chemicals, just water is needed. Do not stand or set anything heavy on the countertops. They may crack. 5) Use Sunscreen! We'd hate to have a sunburn ruin all your fun.

Cleaning/Housekeeping - The home has been cleaned prior to your arrival. Please contact housekeeping IMMEDIATELY if we missed a spot. We are happy to come back. We want you satisfied with the cleanliness. While linens and bath towels are included in the unit, daily maid service is not included in the rental rate. If you would like daily or additional cleaning service, you can make arrangements directly with the manager. The property should be left in a reasonably clean condition when vacating. **Please, do NOT use the white bath and hand towels or the beach towels provided to clean up any mess.** White towels should ONLY be used for bathing. The cost of replacing any white towels will be charged against your deposit. A box of cleaning rags should be inside the home and are available for guest use. A broom and mop are also available for guests to use during their stay and should also be located within your home. All dishes, kitchen items, pots and pans should be cleaned, dried and put away. **All garbage should be securely put in the trash containers by the street.** Any excessive cleaning or the cost of any damages caused by the guests will be deducted from the deposit. Examples of excessive cleaning: beer cans/water bottles/cigarette butts or any other debris left on the grounds and not bagged and taken to trash area.

Common Sense - Very little major crime occurs in Rincon, but common sense should be used. What little crime that does occur is "crime of opportunity". Example: Do not leave your car unlocked, especially with an expensive camera inside. When you leave, lock the doors and make sure you do not leave anything of value lying around in plain sight. You are held responsible for any loss or missing items. The use of common sense will help to "not invite" trouble and ensure an even more memorable vacation.

Culture - The people of Puerto Rico tend to be passionate and LOUD at times. This is certainly true during the holidays, any special celebrations, and the election season. If they are celebrating a birthday or holiday with friends and family, the music is normally played loudly. From time to time you will find people driving in groups (like a parade) and playing their music VERY LOUDLY, this can be accompanied by flashing lights and sirens. You will also hear a lot of cars driving around the neighborhood with loudspeakers on the roofs during the day, although this can be disturbing at times, it is a widely used method of advertising.

Door locks - This is another one of the "use common sense" items. When you leave the house be sure to lock all the doors. The front main door to your unit has a programmable push button code; if the push button door does not lock, make sure the door is closed all the way. Normally, if there is a problem, the door bolt is not aligned properly with the hole into the door jamb. At times you may have to "wiggle" (pull/push) the door to make sure the door pin and the hole are aligned properly. If the door pin does not move or make any noise, most likely the batteries are either dead or are loose; remove the back cover and check the batteries. VERY IMPORTANT - We do remotely monitor when guests check in and when they check out.

Electronics - We have provided satellite TV with over 200 channels for you to watch and we also stream thousands of additional music channels, movies and TV shows. Please find and read the electronics instructions for more details on how everything works. Copies can be found in the guest guide book and also in the separate channel guide that should be in the room by the TV. There is also an electronics guide posted on our web site. There are a lot of wires and cables and it can get very confusing very quickly. So, if you need help, ASK. PLEASE DO NOT RE-WIRE the system. There will be a fee of at least \$50 if ANY re-wiring is done.

Enjoy - You have rented a beach house so take full advantage and enjoy the sun, the sand, and ocean breezes. Please help us to keep costs down by only running the air conditioners when needed. Many of our past guests prefer to enjoy the tropical indoor/outdoor living simply by opening the doors and windows to fully embrace the ocean breezes. They prefer not to close up the house and run the air conditioning. Electricity is very expensive on the island; so, if you do decide to run the air, run only the air conditioners in the rooms you are in and remember to shut off all air conditioners when you leave. It doesn't take long to cool the house or bedroom down in the evening. But, again, to truly experience the tropics, try opening the doors and windows and let the breezes flow. In addition, please turn off lights and fans when you leave or when they are no longer needed. Keep the refrigerator door closed so food doesn't spoil. Once in a while the electricity may go out for short periods of time. If this occurs, there should be candles in the kitchen that you may want to use.

Explore - If you go exploring around the island, please be sure to: 1) Watch out for Crazy Drivers! Back in the states, drivers are taught to drive *defensively*. Here the drivers drive *offensively*! Drivers are a lot more aggressive. 2) Watch for the unexpected. You never know what you might see. 3) Get a good road map. We do have a Tourist map of Rincon available, but because it is not to scale, use it as a guide only. Do not be afraid to stop and ask for directions. Many of the local people are not wealthy and live in poorer housing conditions, but they are friendly and are eager to help if you have such a need.

Floors - While the home and floors are cleaned prior to your arrival, the elements from the ocean breeze and the beach do tend to leave a film on the floors. This is normal, especially if doors and windows are left open. Try to keep the sand on the beach and wipe your feet before coming inside.

Internet - We provide high speed internet connection for you at no extra charge. At times the internet does go completely down, but most times it will come back shortly. We have at least 10 different "hotspots" or separate connections so you should have a good signal no matter where you are! Each connection is labeled so we know their location. Ex: Villa 1 upper connection is called something like "V1Up". If one network connection is down, walk around and search for and connect to another connection. (Please refer to your phone/computer info if you do not know how to search for wifi) The password is "paradise" for all connections. If you have any problems, please let us know "which connection" you can not connect to. It is very rare that ALL connections are "off line". Please help maintenance get it back working quickly by letting them know "which" connections are down.

Laundry - We have a guest laundry facility available for our guests *staying 4 days or longer*. It is located at Villa 2, under the stairs leading to the pool. Please see housekeeping for the door code. For guests staying less than four days, housekeeping will provide a towel exchange upon request.

Large Groups/Events - We enforce a very strict occupancy limit and are renting the homes to the number of people indicated on the reservation form. **No additional guest(s) are allowed on the property without prior approval.** Before and after each guest's stay with us, we do a thorough inspection of the property to note any differences between check in and check out. Please be aware: past experience has indicated there is a direct correlation between the *amount of guests* and the *amount of damages*. We understand when there are many people staying at the homes it is impossible for you to watch all your guests all of the time. If any issues occur, we of course, have no idea exactly who in your party might be knowledgeable of the damages. We can only notify the person making the reservation and hold that person responsible, even though many times you personally may not even be aware of any damages or issues. Please visit our web site at www.sunsetparadisevillas.com/downloads/LargeGroupSSP.pdf for complete information.

To protect yourself from being held responsible for damages in a villa you are not staying in, we have a couple of suggestions: 1. The best protection for you is to purchase damage insurance. For more information on Vacation Rental Protection go to www.vacationprotection.com 2. You can have each villa reserved by an individual occupying the villa, therefore, this person will be held responsible for any damages incurred 3. If you are reserving the villa, but not staying in it, we suggest you designate someone to be responsible for all charges that may occur due to damage; however, this will be an agreement between the two of you and not with us. Please know whoever is listed as the reservation holder for each villa will be held accountable for all damage costs. Also see *Occupancy*.

Misc. - You may purchase floats, inexpensive snorkel gear and miscellaneous blow up beach items at Kmart or Wal-Mart in Mayaguez.

Move in/out times Check in is after 3 PM and check-out is by 10 AM. A late check-out may be possible based on availability, but additional charges may apply. Most times we can do 1 hour early or late times at no charge, but depending on the season, sometimes it is not possible. Early Check-In or late Check-Out fees are 10% of your daily rate. Example: \$300 rate is \$30 per hour for any extra hours. Late Check out after 3PM is another day rental fee. All time is rounded up to the nearest full hour. **VERY IMPORTANT** - We do remotely monitor when guests check in and when they check out. Any guests found to move in early or check out late without making prior arrangements will be charged 20% of the daily rate per hour for all hours beyond the agreed to hours mentioned in this agreement.

Move In - Upon move in, please review the kitchen inventory sheets that are provided and immediately let us know of any missing or damaged items. Please find the *Guest Guidebook* and read it. There is a lot of very important information in it. The password for the internet and the "Who to Contact" info should be posted on a wall.

Move Out - We strive to provide you with a clean and attractive place to stay. We would appreciate your help when you leave by taking all garbage to the trash container at the street. Make sure you put the trash inside the containers. Please check the unit prior to your departure to ensure you do not leave any items behind. Please make sure all the dishes that you used are cleaned and put away. We do charge if excessive cleaning is required. Any leftover food items may be left in the refrigerator. If you have used the AC, make sure they are all turned **OFF** before leaving. Each house has several A/C controls. You are responsible for any damages or missing items and agree that any claims towards excessive cleaning, damage, missing items, or uncollected amounts owed will be deducted from deposit.

No Smoking. We have a "no smoking" policy inside or within 10 feet the house.

Occupancy - We enforce a very strict occupancy limit and are renting the home to the number of people you indicated on your reservation form. **No additional guest(s) are allowed on the property without prior approval.** We do not allow sleeping on any of the couches. Also see *Large Groups/Events*. At some point during your stay our manager will do a "Meet n Greet" to answer any questions and to ensure your satisfaction. He/she will also be checking on the number of guests. We also have cameras on the premises for your security and to ensure that there are not people on the property that do not belong on the property. If a violation in occupancy occurs, any refundable deposit will not be returned. The deposit will be used to help offset additional cleaning, utilities and wear and tear. Management also reserves the right to terminate this agreement and any money paid will be forfeited for any breach of this contract. Children under 13 years of age are not to remain alone in the home.

Parking - Parking is limited. If you have a larger group, please try to consolidate the number of cars in your group.

Pets - No pets are allowed unless previous arrangements have been made and the extra pet fee (currently \$75) has been paid. If a violation in occupancy occurs, you will forfeit any deposit.

Management also reserves the right to immediately terminate the rental and any money paid will be forfeited for any breach of this contract.

Pool/Spa - Is located on the rooftop of Villa 2 and Villa 3 with a security gate at the bottom of the stairs, the code is 67. On the rooftop, there are multiple levels of deck space, two shade areas plus a full bathroom. You can usually find a nice breeze and the views are great! The rooftop is a great place to go at night to view the stars; lights by the stairs should come on automatically at night. There is also another light switch located just outside the bathroom that controls 2 additional lights under the concrete shade area next to the bathroom. The pool lights are set to turn on at 6 PM and turn off at 11 PM. Be extra careful of the stairs going to the top, the steps are steeper than normal and not all of the steps are the same size; if you are not careful, you could trip. Again, tile can be slippery when wet, please wash all the sand off your feet before getting to the top swimming level. We try to keep sand off the top deck and out of the pool and there is a shower before the last set of stairs for your use. PLEASE - No Smoking and NO Glass Containers. Watch your children there is NO running, jumping, or horse play. There are not set pool hours but please be respectful of other guests at all times and especially considerate with noise levels at night. The wireless internet works all around the pool area for your convenience. It is recommended to shower first and wipe your feet before getting into either the pool or the spa. Please do not wear cut off jeans, or street clothes and it is recommended to remove all jewelry before entering the pool or spa. Some jewelry and swim wear will get discolored and/or tarnish and your body lotions, oils and street clothes will cause the water to get cloudy. Due to our proximity to the beach, ***Sand is everywhere!*** and it is impossible to keep ALL sand out of the pool and is normal for a small amount of sand to settle at the bottom of both the pool and spa. **Please note that some people may be more sensitive than others to the chlorine/bromine in the water.* If you find it irritating on skin, or eyes, do not use the pool or spa. *We do NOT provide oversight or a lifeguard. No children under the age of 12 permitted in the pool or hot tubs without adult supervision. When using the pool or hot tub, remember there are certain health and safety risks associated with use. Use at your own risk. PLEASE supervise your own children.*

Respect - Please be respectful to neighbors and other guests. Please no loud noises or music.

Restaurants - There are many great restaurants in Rincon. As you can imagine, it is hard/impossible to keep an up-to-date list of all the restaurants and their hours and detailed information is impossible. We recommend using a restaurant guide like Trip Advisor http://www.tripadvisor.com/Restaurants-g264369-Rincon_Puerto_Rico.html that is constantly being updated for the latest information. You can also pick up several local free papers like www.elcoquiofrincon.com that are widely available at local stores.

Safety Advisory - For the most part, common sense is all you need to be safe in Puerto Rico. Rincon is a small town and very little major crime occurs here. Most crime that does occur is "crime of opportunity". For Example: **DO NOT** leave your car unlocked with an expensive camera inside. We highly recommend you lock the doors at night and when you leave. **DO NOT** leave beach chairs on the beach or other items laying around the pool. **DO NOT** leave the door to your unit unlocked with cell phones, laptops and other valuables laying around in plain sight. You are held responsible for any loss or missing items so just use common sense and do not invite trouble. These additional

security measures will reduce *crime of opportunity* from occurring and enable your stay to be relaxing, comfortable and worry free. Thank you in advance for assisting to prevent crime of opportunity within the Villas. Also see *Common Sense*

Sand - is beautiful on the beach, but it is not good inside the house. The sand causes the drains to clog and damages the floor. In our efforts to prevent these damages, there is an outdoor shower by the beach; please rinse off and wipe your feet before coming in the house. Please make every effort to keep the sand on the beach. If needed, we provide a plunger in the unit which should be in the bath or under the kitchen sink. Also, for your use are a mop, broom and rags located in the unit. Please do not use our white bath towels as mops to wipe up spills! If you are unable to locate the necessary cleaning supplies we provide, please let us know. Thank you.

Security Cameras - We have two camera systems. One system is set up outside throughout the property and aimed at the gates and entrances. A second system has been installed inside all of the villas to record anyone entering our villas. Our office will be notified as soon as you enter the villa to alert us of your arrival. The camera is aimed at the front door only and not inside the home. Guests *MAY* switch off, or unplug the inside camera upon arrival, but please remember to turn the camera back on upon check out.

Supplies - We have provided you with many general supplies - a "starter amount" of toilet tissue, a roll of paper towels, dish soap, dishwasher detergent (in units having dishwashers), bath soap/shampoo. If you need additional supplies there are many different stores to provide you with all your needs.

Things to Do - There are many things to do and enjoy in and around the Rincon area. <https://www.sunsetparadisevillas.com/discoverrincon.html> There is something always going on! Another list is at: <http://www.sunsetparadisevillas.com/downloads/PRbookThingsToDo.pdf> You can also pick up several local free papers like www.elcoquiofrincon.com that are widely available at local stores.

Utilities - Reasonable use of utilities (which include 1 tank of LP gas, water, and electric) are included as part of this agreement. Unreasonable use of the utilities are considered a violation of this Rental Agreement. Please conserve the utilities and turn off ceiling fans, lights, and A/C when not in use. Water is precious. Please conserve and use the water wisely. We have installed water saving toilets that use less water. Hold the handle down longer if you need a longer flush. Occasionally the water supply is turned off for short periods of time, but we have water reserve tanks and you will be provided with limited water in case it does. The tap water is filtered and should be "safe" to drink. We also installed a reverse osmosis purified drinking faucet at the kitchen sink.

Now, just sit back, relax, read a good book, take a nap, walk down the beach and enjoy the ocean breezes, or go explore Puerto Rico!

Oh, one more thing..... If you'd like a souvenir of your stay at Sunset Paradise Villas, we now have t-shirts and robes available for purchase. The t-shirts are priced at \$10.00 and the robes at \$40

(which includes shipping and any applicable taxes). Just give us a call at 1-800-875-6399 or email us at vacation@sunsetparadise.com and we can put it on a Visa or MasterCard. Our shirts are white with turquoise print, they come in sizes small to extra-large and are pre-shrunk.